



AGM 2024 WCHS minutes

26 November 2024 6.30pm Conference Room

Present: Iffat Hayat (Chair), Fathima Rofe (Vice Chair), Marlyn RubyJoseph (Treasurer), Selina Ahmed (Committee member), Gemma Van Praagh (Headteacher), Colin Jenkins (Deputy Head), Jessie Randhawa, Nawal El Makni, Naveed and Anjum Ali, Nadhira Uddin, Sarah Evans

Apologies received for absence, Neha Daga, Ayrine Khalaf, Fozia Nasir

1. Chair's welcome and Chair's report.

- Iffat explained the PFA is a registered charity and needs to adhere to Charity Commission guidelines re: governance and how it manages its affairs.
- The PFA is financially strong with a cash book balance of £34,000 as of July 2024.
- From August 23 to July 24 we have raised just over £6,000
- It's fantastic to see many new parents getting involved, which is especially encouraging given the number of successful events we've hosted that have raised significant funds.
- This support ensures we can continue these efforts. For example, our recent movie night for year 7 and 8 was a great success, with 85 tickets sold and £400 raised, thanks to the help of parent volunteers.
- Additionally, our theatre ticket sales generated an impressive £3,000 over the past year. With a huge thank you to Miss Horn, we really hope this continues
- In recent years, we have made significant investments in the school reflecting our commitment to enhancing the learning environment.
- This year, we are pleased to announce a donation of £15,000.
- The funds will be allocated to the construction of outdoor sheltered seating for students, with additional contributions to various subject departments to further support and enrich their curriculum
- We had great success at the last house drama event, with the raffle being a particularly strong fundraiser thanks to the generous donations from our community partners, including Waitrose, Tesco and Gails.
- We want to thank all those who went the extra mile for us.
- We are now looking forward to the school disco and Christmas concerts which are always fun and will include a raffle
- PFA roles were explained and it was raised that we have a vacancy for a Secretary.

2. Treasurer's report

- YE 2024 summary of fundraising and breakdown as per handouts from treasurer (see attached).
- Issues arising with Jubilee Fund due to poor communication, to be addressed by school and new Communications officer Nawal. Also Headteacher and Treasurer will complete Jubilee draw at the end of the meeting.
- Funding for now is stable.

3. Headteacher's report

- GVP was pleased to see PFA reconvene.
- It was stressed how important PFA contributions parents can make.
- Website needs updating
- International evening will not happen this year due to timing of Ramadhan, and then school exams.
- May have a Summer Fayre instead

4. Election of Officers

- New appointments: Jessie Randhawa to take on Secretary role. Nawal El Makni to take on Communications officer role, nominated by IH and seconded by SA and FR. Nadhira Uddin, Sarah Evans, Naveed Ali, Neha Daga, Ayrine Khalaf all nominated as committee members and welcomed by PFA.

5. AOB

- Chairs vote of thanks – Special thanks
- Meeting dates to be agreed by committee members and posted on the PFA webpage as this has been underutilised.
- New Communications officer role to publish a monthly PFA newsletter.
- Easy Fundraising to be highlighted in bulletin to parents.

7.45 pm Meeting ended and all thanked for their attendance.